

Unique Reference Number:

9	1	0	1	8	4	4	4		
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Looking After Children

REVIEW OF ARRANGEMENTS

For a child or young person looked after away from home by a local authority

Reviews of looked after children are a statutory requirement under Section 31 of the Children (Scotland) Act 1995. As a minimum requirement, each child/young person's circumstances must be reviewed within six weeks of being placed, within three months of the first review and, subsequently, at intervals of no more than six months. If a child/young person is placed in a series of planned, short term placements (respite care), the child/young person's circumstances must be reviewed within three months of becoming looked after and subsequently at intervals of no more than six months. Only a statutory review should change the care plan. The Review Form should be completed at each statutory review of the child/young person. Certain parts should be completed before the review, other parts during, or immediately after it. Social Work Departments should consult with the child/young person, his/her parents and his/her foster carer(s) or key residential worker prior to the review. It is good practice to ask these people to complete a written report. Looking After Children consultation papers for children and young people, parents, foster carers and residential workers are available for this purpose and, if used, should be sent out and completed prior to the review. The purpose of a review is to ensure that the day to day arrangements meet the child/young person's needs and that the overall care plan is still appropriate.

Please ensure that the Care Plan, Essential Information Record and the Placement Agreement are available at the review, together with a copy of the last Review Form.

Forenames

William

Family Name

TARBETT

Gender

Male

☒

Female

☐

Date of Birth

Day

Month

Year

Date when the child/young person started to be looked after away from home

Day

Month

Year

Date of last review meeting

Day

Month

Year

Date of this review meeting

Day

Month

Year

ESSENTIAL INFORMATION

1 Current placement

Placement Type

Temporary Foster Care

Name of Carer(s)/keyworker

Mr & Mrs

Address

Post Code

Telephone

Relationship to child/
young person (if any)

Foster Carers

2 Dates of admission/last review when the social worker has seen the child/young person and carer(s)

Please enter dates of visits and tick boxes as appropriate

Child/young person was seen
1 alone; 2 with carer(s);
3 placement visited but child
not seen

Minimum requirements for social work visits to children/young people placed away from home are within the first week of the placement. Good practice includes an expectation that the frequency of the social worker's visits to children and young people placed away from home will be sufficiently frequent to safeguard and promote their welfare. This should not be less than every three months. Visits should also be made where reasonably requested by the child/young person or any foster carer.

Date		Persons Seen				1	2	3
1	6	0	9	9	8	William, Mrs [REDACTED]	✓	
1	2	1	0	9	8	William, Mrs [REDACTED]	✓	
2	1	1	0	9	8	Mrs [REDACTED]		✓
2	6	1	0	9	8	William, Mrs [REDACTED]	✓	
0	3	1	1	9	8	Mrs [REDACTED]		✓
0	9	1	1	9	8	William	✓	
2	3	1	1	9	8	William	✓	
2	5	1	1	9	8	Mrs [REDACTED]		✓
1	5	1	2	9	8	William	✓	
1	6	1	2	9	8	Mrs [REDACTED]		✓
2	6	0	2	9	9	Mrs [REDACTED]		✓
0	1	0	2	9	9	William	✓	

If these visits do not meet the statutory requirements, please explain

If a child/young person has been adopted, but maintains contact with birth parents/relatives/ siblings, use the "other relatives/ persons" column to indicate social worker contact with them

3 Dates since admission/last review when social worker has seen the child/young person's mother and father and/or relatives or persons involved with the child

Please enter the dates of visits and tick boxes as appropriate

[illegible]

4 Are all the names and addresses of relatives correctly recorded on the file?

Yes ☒ No ☐

If no, please explain why

5 When was the Essential Information Record last updated

Day Month Year
To be completed

SOCIAL WORKER'S REPORT

This section is to be completed by the social worker, in consultation with the child/young person's key residential worker before the review.

6a What is the agreed overall plan for this child/young person

Please tick as appropriate

Overall Plan

Contingency Plan (if applicable)

☐	Time-limited assessment	☐
☐	Remaining with family through provision of support services, including respite care	☐
☐	Return to birth family within one month	☐
☐	Return to birth family within six months	☐
☐	Eventual return to birth family (indicate how many months)	☐
☐	Live with relatives in the community	☐
☐	Supported living in the community	☐
☐	Independent Living	☐
☐	Residential Placement	☐
☐	Residential School Placement	☐
☐	Special Residential Placement (eg hospital unit)	☐
☐	Short-term Placement with Foster Carer(s)	☐
☒	Long term placement with Foster Carer(s) (no return to birth family anticipated)	☐
☐	Adoption	☐
☐	Other (please specify)	☐

The plan should only be altered at a statutory review. If the meeting decides that a change to the overall plan is necessary, a new Care Plan should be drawn up.

6b When was this plan agreed?

Day Month Year

7 When was an Assessment and Action Record last completed?

Day Month Year Not applicable

CURRENTLY BEING UNDERTAKEN

8 What work was identified as necessary at the time.

To answer this question, please attach a copy of the summary sheet from the Assessment and Action Record. Copy attached

9 When will the first/next Assessment and Action Record be completed?

Day Month Year

10 Please describe any changes and developments there have been in the child/young person's circumstances since the current care plan was formulated or the last review was held. Do not only describe the problems; remember also to record the things that are going well.

A statement must be made under each of the following headings:

- a Developments in the child/young person's health and/or disability. Report on any significant health events.
- b Developments in the child/young person's education or employment.
- c Changes in the child/young person's birth family and developments in his/her relationships with parents, siblings and other relatives.
- d Changes in the child/young person's foster family/residential placement and developments in his/her relationship with foster carer(s) or residential workers.
- e Changes of social worker and other issues concerning the child/young person and his/her parent(s) relationship with social worker.
- f Present legal status of child/young person. Have there been any changes in this since the last review?
- g Changes in the child/young person's emotional development and behaviour.
- h Changes in the child/young person's concept of identity.
- i Other (eg changes in child protection status)

cdef - if the overall plan is to return the child/young person to his/her family it is important to examine the quality of his/her relationship with them. Does the child/young person want to go home? Are family members prepared to discuss with each other the pain of separation and their role in the rift? Does the child/young person retain a role within the family, or have other new family members arrived to take this over? The strength of the social worker's relationship with the family members and their openness to social work support in the future are also issues that should be considered.

h - these might be changes in the child's understanding and placement of his/her current situation, changes in his/her understanding of his/her ethnicity, changes in his/her understanding and acceptance of a particular disability and so on.

NB: Issues and anxieties brought to light by your answers will need to be discussed at the review. Please make such that a note is kept at Question 22.

PLACEMENT

Williams placement has been stable throughout this period and he has been settled and happy, not withstanding that he has felt keenly [redacted] departure. Following advice from Dept of Child and Family Psychiatry, Mr and Mrs [redacted] have continued to closely supervise William's activities in an unobtrusive manner and there have been no adverse incidents in respect of previously noted sexualised behaviour. William's regular respite with Mr and Mrs [redacted] was resumed in November 1998, one weekend overnight per month. This continues satisfactorily and is much enjoyed by William.

William's passion is football, and he is able to engage in this activity at the local club three times weekly.

FAMILY CONTACT

William has maintained contact with his parents individually on a monthly basis for one hour and clearly enjoys this contact. Meetings with Ms Robertson continue to take place in Bruce St. Meeting with Mr Tarbett have taken place in a variety of settings chosen by William and his father. Overall, the problems pertaining to communication regarding contact have been resolved. Initially William was meeting [redacted] together as well as separately for

Continued on next page

10 Cont

contact; this was not particularly productive for any of the children. Contact is now on an individual basis with each sibling approximately bi-monthly. William has indicated that he would like to meet with [REDACTED] more frequently, and plans to do so have been discussed with [REDACTED] social worker.

SOCIAL WORK CONTACT WITH FAMILY

Ingrid von Arnim is now the allocated social worker. Social worker has met with Ms Robertson to discuss William's progress and will do so on a quarterly basis or more frequently if required. Mr Tarbett was invited to meet with Social but did not do so. In a later letter he was invited to meet at his request but has not indicated a wish for such a meeting to date. Contact is maintained by letter on an as required basis.

HEALTH, EDUCATION AND DEVELOPMENT

William keeps in good physical health and Mrs [REDACTED] ensures he attends routine appointments eg Dentist.

Mrs [REDACTED] and social worker shared concerns regarding William's development, given his low educational achievement to date and some co-ordination difficulties at home. An Occupational Therapy assessment has been completed, along with an update Permanence medical. Both assessments noted specific coordination difficulties in respect of sensory motor function and visual-motor integration skills which may be impeding his educational progress and general development. A block of specific occupational therapy has been commenced and the OT will advise the school on assistance for William. Community Medical Officer has advised a co-ordination meeting with school and educational psychologist to progress further assistance. This will be arranged shortly.

Notwithstanding the above, William is reported as making slow but steady achievement at school, although he remains globally over a year behind in academic achievement. It is reported that his concentration, application and presentation of work have all improved. He still requires a great deal of individual attention and receives learning support 3x weekly. William is reported to be less aggressive at school and beginning to make friends.

William has begun to work with social worker on identity and relationship issues. An Action and Assessment record is being completed with William and Mrs [REDACTED].

LEGAL SITUATION

William continues to be placed on Section 70 away from home. Annual Review of Supervision Order due 16.2.99. Mr Tarbett will present a case for a change in his legal status vis a vis parental responsibilities at the Sheriff Court on 10.2.99.

PLANNING

Efforts to find a permanent foster placement for William continue, but placement becomes increasingly problematic as William increases in age. It is hoped to implement a specific recruitment campaign for William in the near future, and that the current extensive assessment will lead to specific therapeutic programmes which will support any future placement.

10 Cont

See Care Plan Question 12 and Placement Agreement, Part Two, Questions 2-6

11 Does the current placement meet the child/young person's day to day needs as identified in the Care Plan and Placement Agreement with respect to the following?

	Yes	No		Yes	No
Health	☒	☐	Religion	☒	☐
Education	☒	☐	Language	☒	☐
Disability	☐	☐	Culture	☒	☐
Contact	☒	☐	Leisure	☒	☐
Ethnic/racial origin	☒	☐	Sexuality	☒	☐
Other, please specify	☐	☒	Permanent placement	☐	☐

If any of these needs are not being met, please explain and indicate what further action will be taken

William requires a permanent placement

See Care Plan Question 10

12 Are all the key tasks identified in the Care Plan being undertaken in this placement?

Yes ☐ No ☒

If no, please explain and indicate what further action will be taken

As 11 above

- 13 Is the placement accessible from the child/young person's home, family and siblings by foot or public transport?

Yes

☐

No

☒

If no, please explain how contact, if any, is going to be facilitated

Contact is supervised and arranged by Social Work Department

Please indicate whether the child/young person's relatives and/or carer(s) are receiving financial assistance with travelling expenses

Yes

- 14 Does the child/young person have a positive relationship with everyone in the placement, including other children/young people? Please give details

Yes, William enjoys living with Mr and Mrs [redacted] and with [redacted] and the other [redacted] children. William [redacted] identify as a group. Williams expects Mr and Mrs [redacted] to be in charge of him.

- 15 How would you describe this current placement?

Very Stable

☐

Stable

☒

Fragile

☐

Approaching breakdown

☐

If fragile or approaching breakdown, please give further details.

- 16 If the current placement appears unsatisfactory, what alternative plans have been considered and what action will be necessary to achieve them

CONSULTATION & ASSESSMENT

This section is to be completed by the social worker before the review

17a Have you discussed what should be considered at this review with

Many people find it easier to put forward their opinions at a meeting if they have written down what they want to say beforehand. Looking After Children consultation papers for children/young people, parents, foster carers and residential workers are available and can be used in advance to help participants clarify the issues they want to have discussed.

The child/young person?
His/her mother?
His/her father?
His/her carer/residential key worker
Any other interested person?

Yes	No
☒	☐
☐	☒
☐	☒
☒	☐
☒	☐

If you have been unable to consult with any of the above, please explain why

There are no major changes in Williams situation. Concerns re Williams development have been discussed with Ms Robertson on the occasion I have met with her.

17b Have you consulted with any health professionals prior to this review?

Yes

☒

No

☐

Name Dr Dewar Telephone 858334
Position Senior Community Medical Officer

Name Telephone
Position

Have you consulted with any education professionals prior to this review?

Yes

☒

No

☐

Name Mrs Clark Telephone
Position Longhough PS

Name Telephone
Position

Who else have you consulted prior to this review?

Name Telephone
Position

Name Telephone
Position

Name Telephone
Position

Have any of those in 17b been invited to this review?

Yes

☒

No

☐

If no, please give reasons

Reports available

A small group of people, each of whom is familiar with the child/young person and his/her parents, is most likely to facilitate confident participation in the review. There should be consultation with education and health professionals prior to the review being held and written reports should be invited. The appropriateness of their attendance should be considered in the light of the needs and wishes of the individual child/young person, and the wishes of the parents.

Record of Needs should be reviewed regularly. They may be reviewed annually or more frequently. As a matter of good practice reviews of the progress of a child or young person should be carried out at least annually. A Future Needs Assessment is carried out on recorded pupils commencing two years before the child ceases to be of school age and ending nine months before then. This assessment, co-ordinated by the education authority, is likely to involve a range of agencies, including social work, the careers service and health board and trusts. The Future Needs Assessment will obtain from the social work authority an opinion on whether the child is a disabled person (Section 13 of the Disabled Persons (Services, Consultation and Representation) Act 1986). This period of assessment is important in helping to prepare young people to move on to adult life and should involve them and their families in planning for the future.

18 Date of child/young person's last school report/parents evening

Day Month Year Copy of recommendations attached

19 Date of last review of the Statement of Special Educational Needs

Day Month Year Copy of recommendations attached

20 Date of last medical examination 22.12.98

Copy of written health assessment attached ☒

See Question 11a of the Care Plan. If periodic medical examinations agreed but not carried out, please state reasons:

21 List of people invited to this review

Name Position Tick if present ☐Name Ms Robertson Position MotherTick if present ☐Name Mr Tarbett Position FatherTick if present ☐Name Mr and Mrs Position Foster CarersTick if present ☐Name Mrs Russell Position Resource WorkerTick if present ☐Name Mrs Clark Position Head TeacherTick if present ☐Name Mrs Petrie Position Social Work AssistantTick if present ☐Name Mr Duncan Position Senior Social WorkerTick if present ☐Name Mrs von Arnim Position Social WorkerTick if present ☐

Client Copy

REVIEW OF ARRANGEMENTS

RECORD OF DISCUSSION

DATE OF REVIEW:

10 February 1999

NAME:

William Tarbett

DOB:

09.07.91

PLACEMENT ADDRESS:

c/o Mr & Mrs [REDACTED]

Please insert this record of discussion and review decisions into the LAC7 at Page 10.

PARTICIPANTS:

Mr W Chalmers, Review Officer (Chair)
Mr R Duncan, Senior Social Worker
Ms I Von Arnim, Social Worker
Mrs H Russell, Resource Worker
Mrs M Petrie, Social Work Assistant
Mrs [REDACTED], Foster Carer
Mrs C McKelvie, Minute Taker

APOLOGIES:

Mrs Clark, Head Teacher, Longhaugh Primary School

DISTRIBUTION:

Admin, Kirkton SWD
Mrs M Moyes, Service Manager, SWD, Kirkton
Mr R Duncan, Senior Social Worker, SWD, Kirkton
Ms I Von Arnim, Social Worker, SWD, Kirkton + copies for Mr Tarbett and Ms Robertson
Mrs H Russell, Resource Worker, SWD, Kirkton + copy for Mrs [REDACTED]
Mrs M Petrie, Social Work Assistant, SWD, Kirkton

RECORD OF DISCUSSION

Tasks from Review on 02.09.98

- 1 William to remain in placement with Mr & Mrs [REDACTED]. Ongoing.
- 2 Contact with various members of the family will continue at the present level. Contact was adjusted as necessary.
- 3 Arrangements for contact between William and his father will take the shape of discussions agreed today. Mr Tarbett raised no objections to the proposed arrangements.
- 4 William to have a dental check in due course. This happened.
- 5 Liaise with school re William's educational progress. Ongoing.
- 6 Social Worker to maintain contact with Mr Tarbett and Ms Robertson. Ongoing.
- 7 Continue to seek advice as necessary from Child & Family Psychiatry re William's sexualised behaviour. Foster carer continues to monitor this. See text.
- 8 Pursue OT assessment re William's co-ordination. Assessment has been done.
- 9 Senior Social Worker to explore issue of permanent placement for William. This continues. There is a recruitment programme underway, particularly in relation to older children, and William in particular, but this continues to be a Departmental concern.

Placement

Mrs [REDACTED] reported that William is quite settled, but occasionally he can still be quite difficult, and still needs supervision. He is enjoying school, and he goes to an After School Club where he gets football training, which he really enjoys. The OT assessment was done, and the Occupational Therapist felt that the football training would help William's co-ordination. They also provided special cutlery for William, and there has been an improvement, but it is difficult to say whether it is a general improvement or the cutlery. In relation to William's sexualised behaviour, as advised by Child & Family Psychiatry, Mr & Mrs [REDACTED] continue to closely supervise his activities in an unobtrusive manner. Apart from this, Mrs [REDACTED] feels William is a normal 8 year old, and when he is good he is very good. All three boys in the household play together, but William particularly enjoys chaos and shouting. He still likes to wind people up, and is happy to sit back and watch them arguing. He also has quite a temper.

William still has weekend respite on a monthly basis. Mr & Mrs [REDACTED] are not looking to increase this, so long as this respite for William is available when necessary. Mrs [REDACTED] confirmed that should they require respite, they would contact Mrs Russell. William was very keen to visit his previous respite carers, but unfortunately they cannot offer him this support meantime. He seems to enjoy being with his current respite carers, he is getting the respite he needs, and this will continue for as long as these carers are willing to provide it. Their circumstances may change, but they may still be able to offer William some type of respite provision, perhaps visiting for tea.

William has a very good appetite, and he has no problems sleeping, but he is very easily wakened. In general, Mrs [REDACTED] feels that William is making progress.

Health

Review noted that it is now a year since William's last permanence medical. The OT Assessment was to assist with a possible placement. Reports from the Community Medical Officer, and Occupational Therapist, clearly indicate there is a need for a multi-agency meeting, which should include School, Occupational Therapist, Mrs [REDACTED], Dr Dewar, CMO, and it would be helpful if a representative from Educational Psychology could also attend. Review Officer agreed to write to Educational Psychology Service requesting representation at this meeting, and for them to liaise with Mr Duncan, Senior Social Worker.

No other health concerns were noted.

RECORD OF DISCUSSION CONTINUED

Education

The report from Longhaugh Primary School indicates that William is making slow steady progress, but he is still working approximately a year behind his peers. He applies himself quite well to tasks set, and is slowly improving the presentation of his work. He receives learning support 3 times per week, and he enjoys and responds positively to this individual attention. His classroom behaviour is reasonable, but he has a short concentration span and he requires a great deal of individual attention. He accepts reprimand from staff in an appropriate manner. There appears to have been an improvement in William's behaviour, and he now has friends in the class with whom he plays reasonably well. He can still be irresponsible (playing in puddles etc) but shows much less aggression towards other children. School also comment that William appears well cared for and quite happy at school. There are still instances when he has difficulty controlling his emotions (tears of frustration) but these are occurring much less frequently.

Review noted that the learning support William is receiving appears to be insufficient to allow him to progress at the rate he requires to catch up with his peers, and it was agreed that this should be addressed at the proposed multi-agency meeting.

Mrs [REDACTED] confirmed she will maintain regular liaison with school.

Family ContactContact with Mr Tarbett, Father

Mrs Petrie reported that of late the quality of contact with Mr Tarbett has been marred by the fact Mr Tarbett has been spending large sums of money on William. He has bought items for William in which William had only shown a passing interest. It would appear that this is calculated to impress William.

Mr Tarbett has objected to most of the previous contact venues, and Mrs Petrie now proposes to suggest that at the next contact, they take William to buy a pump for his new bicycle. In the better weather Mrs Petrie will propose contact taking place in a park, as William loves going to a park, and last year Mr Tarbett did make an effort to interact with William in such a venue.

Concern was expressed about Mr Tarbett giving the children too many sweets and toys etc., perhaps causing problems with the other children in placement, but Mrs [REDACTED] confirmed she has developed strategies to ensure that William gets the same as the other children in placement.

Mrs Petrie reported that at the last contact, Mr Tarbett suggested to William that perhaps a future contact could take place in his house. It was agreed that this was wholly inappropriate but it was recognised that the comment was aimed more at causing an argument with Mrs Petrie than giving a serious message. Those present confirmed that no such change in venue was being considered.

Mrs Petrie has the impression that [REDACTED] does not really look for contact with his father, it is more about what his father will give him, less so with his mother, who tends to talk to him more.

Contact with Ms Robertson, Mother

Contact with Ms Robertson takes place in a Family Centre setting, she interacts and speaks to the children and contact goes reasonably well. Weather permitting she will take the children out. Review noted that William is aware his mother will shortly have a new baby, and he knows when the baby is due. This has been discussed with him, and he has been reassured Workers will tell him when the baby is born. Concern was expressed about how William might cope if the new baby is also taken into care, and it was suggested and agreed that this issue would be dealt with if and when it arises.

Contact with Siblings

William gets more excited about contact with [REDACTED] than he does about contact with either of his parents. He saw [REDACTED], and [REDACTED].

Contact has been time-tabled until April, and a further time-table will be drawn up. The boys' contact goes very well, and they interacted very well when they went to Jungle Kids. Review Officer confirmed that contact with family members definitely has no adverse affect on William. Mrs Petrie explained that William has always looked up to [REDACTED], and would copy everything [REDACTED] does. William's contact with [REDACTED] was in the park, and he was very good, better behaved than [REDACTED] and he thoroughly enjoyed himself.

RECORD OF DISCUSSION CONTINUED

Mr Duncan acknowledged the current contact arrangements are very complex, but the changes were instituted to make contact much more enjoyable for the children. Mrs Petrie confirmed that since Ms Robertson has been having individual contact with the children she has really tried, and has put a lot of effort into it, which has resulted in her having better quality contact with them. Review generally agreed that the current contact arrangements have improved the quality of contact, and the children are also taking this on board.

Mrs [REDACTED] advised that she may be visiting Newcastle some time in April, when it might be possible for William to visit [REDACTED]. She offered to supervise their contact, and perhaps to arrange contact around a planned activity.

Legal Situation

William continues to be subject to Section 70 Away from Home. Annual Review of Supervision Order has been set for 25.02.99, and Social Worker does not anticipate recommending any changes.

Other Issues

Mr Tarbett's Court case in relation to his Section 11 Application for a change in his legal status vis a vis parental responsibilities, has been continued until 09.03.99 for updated reports. It is anticipated there may be a subsequent Children's Welfare Hearing, held in private, to consider the issues in relation to this Section 11 Application. Mr Tarbett is using this action to look at specific duties and responsibilities, which may include an underlying Contact Order. Around a year ago, he was declared not a significant person for the children. However, the Court can grant whatever parental rights they wish to Mr Tarbett, or they can direct the Children's Panel to consider him to be a relevant person. It was emphasised that despite the complicated nature of the action raised, it was essential that the record of outcome be as clear as possible in order to assist William understand both now and in the future.

Mr Duncan reported that Mr Tarbett, via his Solicitor, has complained about the level of contact between himself and the Social Worker. For the record, Mr Tarbett has been offered meetings, both verbally and in writing, and failed to attend. A previous arrangement was for him to receive regular letters about William's progress, but he has said they were no use, and he did not read them anyway. This has all been explained to his Solicitor. The Social Worker has at least monthly correspondence with Mr Tarbett, specifically about William. Opportunities to discuss his dissatisfaction have been offered to Mr Tarbett but to date he has not availed himself of any of these.

REVIEW DECISIONS

Identified Tasks	Responsible Person	Timescale
1 Social Worker to try to arrange a multi-agency meeting for William, specifically including a representative from the Educational Psychology Service, to consider William's current situation and future education provision.	Mrs I Von Arnim	Within 2 Weeks
2 Review Officer to write to Ms P Forsyth, Educational Psychologist, to ask her to contact Senior Social Worker re above meeting.	Mr W Chalmers	Within 1 Week
3 Carers will continue to exercise vigilance over William re his sexualised behaviour.	Mr & Mrs [REDACTED]	Ongoing
4 Contact with Ms Robertson to continue as at present, and it is expected she will also bring her new baby to contact.	Mrs I Von Arnim/ Ms Robertson	Ongoing
5 Contact with Mr Tarbett to continue as at present, and to be managed in an appropriate manner.	Mrs I Von Arnim/ Mrs M Petrie/ Mr Tarbett	Ongoing
6 Senior Social Worker and Social Worker to consider whether to re-present William's case to the Permanence Panel.	Mr R Duncan/ Mrs I Von Arnim	Within 2 Months
7 A further timetable for William's family contact to be drawn up.	Mrs M Petrie	Within 1 Month
8 Social Worker to maintain links with Mr G Smillie, Legal Officer, and to provide a report for the continued Hearing on 09.93.99.	Mrs I Von Arnim	Ongoing and by 09.03.99.
9 Annual Review Children's Hearing to take place on 25.02.99, when the recommendation will be to continue the Supervision Order currently in force, and no changes will be requested.	Mrs I Von Arnim	25.02.99
10 Noted - a Child Welfare Hearing may well be held.		

- 23 Please confirm that the child/young person is aware that he/she has the right to apply for:

☐	Section 11 Order (eg residence/contact)
☐	Orders or conditions under Part II of the Children (Scotland) Act 1995 in respect of contact (if applicable)
☐	Discharge of Orders or conditions under Part II of the Children (Scotland) Act 1995 (if applicable)
☐	Criminal Injuries Compensation (if applicable)

- 24 Do the child/young person, his/her parents, carers and others all have copies of leaflets about the complaints and representations procedure in the local authority?

Yes

☐

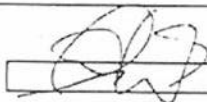
No

☐

Who will provide such leaflets where necessary and make sure everyone understands them?

- 25 Please make a note of any further discussion/other decisions/comments not recorded above

Signed Chair



Position

Review Officer

Date

16/4/99

Signed Reviewing Officer (if not chair)

Position

Date

Signed Social Worker

Position

Date

Date this form completed

Day

1 5

Month

0 2

Year

1 9 9 9

Date, time and venue of next review

Day

1 0

Month

0 8

Year

1 9 9 9

at

9.00 am

Address

Kirkton Child & Family Centre, Kirkton Road, Dundee

Post Code

Telephone

ADMINISTRATION

- 26 Completed copies of the Review Form or, as a minimum, *The Issues for Discussion, Record of Discussion and Review Decisions* should be sent to:

Please tick boxes to show this has been done

- | | |
|--------------------------|---|
| ☐ | 1 The child/young person |
| ☐ | 2 His/her mother |
| ☐ | 3 His/her father |
| ☐ | 4 Other adult(s) with parental responsibility |
| ☐ | 5 Carer(s)/Residential Keyworker |
| ☐ | 6 Other review participants (if applicable) |

Name Position

Name Position

Name Position

- ☐ 7 Other persons consulted before the review (if applicable)

Name Position

Name Position

Name Position

Unique Reference Number:

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Looking After Children

REVIEW OF ARRANGEMENTS

For a child or young person looked after away from home by a local authority

Forenames

Family Name

Gender Male ☒ Female ☐

Date of Birth Day Month Year

Date when the child/young person started to be looked after away from home Day Month Year

Date of last review meeting Day Month Year

Date of this review meeting Day Month Year

ESSENTIAL INFORMATION

1 Current placement

Placement Type

Name of Carer(s)/keyworker

Address

Post Code Telephone

Relationship to child/young person (if any)

2 Dates since admission/last review when the social worker has seen the child/young person and carer(s)

Please enter dates of visits and tick boxes as appropriate

Child/young person was
seen 1 alone; 2 with
carer(s); 3 placement
visited but child not seen

Date	Persons Seen				1	2	3
				2-3 weekly visits by Social Worker, where			
				William is seen individually, and with his			
				carer(s).			

If these visits do not meet the statutory requirements, please explain

3 Dates since admission/last review when social worker has seen the child/young person's mother and father and/or relatives or persons involved with the child
Please enter the dates of visits and tick boxes as appropriate

Mother						Father						Both		Other relative/ persons (Name)						With parental responsibility			
Meetings																							
0	1	0	4	9	8	0	1	0	4	9	8												
2	9	0	6	9	8	2	1	0	5	9	8												
						2	7	0	5	9	8												
						1	3	0	7	9	8												
Children's Panel																							
2	8	0	4	9	8	2	8	0	4	9	8												
Letters																							
0	3	0	4	9	8	2	7	0	3	9	8												
2	5	0	6	9	8	0	9	0	4	9	8												
1	7	0	7	9	8	2	4	0	4	9	8												
2	8	0	8	9	8	2	1	0	5	9	8												
						2	5	0	6	9	8												
						0	3	0	7	9	8												
						2	4	0	7	9	8												
						2	8	0	8	9	8												
Telephone call to solicitors																							
						1	8	0	5	9	8												
						1	5	0	7	9	8												

4 Are all the names and addresses of relatives correctly recorded on the file?

Yes

☒

No

☐

If no, please explain why

5 When was the Essential Information Record last updated

Day

Month

Year

TO BE COMPLETED

SOCIAL WORKER'S REPORT

This section is to be completed by the social worker, in consultation with the child/young person's key residential worker before the review.

6a What is the agreed overall plan for this child/young person

Please tick as appropriate

Overall Plan

Contingency Plan
(if applicable)

☐	Time-limited assessment	☐
☐	Remaining with family through provision of support services, including respite care	☐
☐	Return to birth family within one month	☐
☐	Return to birth family within six months	☐
☐	Eventual return to birth family (indicate how many months)	☐
☐	Live with relatives in the community	☐
☐	Supported living in the community	☐
☐	Independent Living	☐
☐	Residential Placement	☐
☐	Residential School Placement	☐
☐	Special Residential Placement (eg hospital unit)	☐
☐	Short-term Placement with Foster Carer(s)	☐
☒	Long term placement with Foster Carer(s) (no return to birth family anticipated)	☐
☐	Adoption	☐
☐	Other (please specify)	☐

6b When was this plan agreed?

Day Month Year

7 When was an Assessment and Action Record last completed?

Day Month Year Not applicable

NOT YET COMPLETED

8 What work was identified as necessary at the time.

To answer this question, please attach a copy of the summary sheet from the Assessment and Action Record

Copy attached

9 When will the first/next Assessment and Action Record be completed?

Day 1 Month 1 Year

10 Please describe any changes and developments there have been in the child/young person's circumstances since the current care plan was formulated or the last review was held. Do not only describe the problems; remember also to record the things that are going well.

A statement must be made under each of the following headings:

- a Developments in the child/young person's health and/or disability. Report on any significant health events.
- b Developments in the child/young person's education or employment.
- c Changes in the child/young person's birth family and developments in his/her relationships with parents, siblings and other relatives.
- d Changes in the child/young person's foster family/residential placement and developments in his/her relationship with foster carer(s) or residential workers
- e Changes of social worker and other issues concerning the child/young person and his/her parent(s) relationship with social worker.
- f Present legal status of child/young person. Have there been any changes in this since the last review?
- g Changes in the child/young person's emotional development and behaviour.
- h Changes in the child/young person's concept of identity.
- i Other (eg changes in child protection status)

a William keeps in good health and is not receiving any medication. There have been some consultations with Child & Family Psychiatry, which will be referred to below.

b Mrs Clark reported in June that over the academic year 97-98 William has been trying harder at school and has made a years progress, though he is still approximately one year behind. In general William's progress has been steady and encourages school to feel that William will catch up eventually. Socially William is less mature than his peers and plays more with the younger children, school continue to monitor this. William is receiving learning support to help him to catch up with what is missing. Mrs Clark noted that referral for further support from the Educational Psychologist did not seem necessary at this time given William's general level of progress.

I had a long discussion with Mrs Forsyth, Educational Psychologist, in June, about the different areas of William's development. Mrs Forsyth advised me regarding following up specific concerns, and noted that she would expect to hear from myself or Longhaugh if Longhaugh are identifying that William is not making intellectual progress (suggesting some specific delay). In relation to his literacy and numeracy William does seem to be making intellectual progress, albeit that he is working at a lower level of development than his peers.

Continued on next page

10 Cont

- c There have been changes in the contact arrangements between William and his brother and sister: [REDACTED] due to [REDACTED] each having moved out of Dundee. [REDACTED] is now living in a residential placement in Alnwick. [REDACTED] is now living in a long term foster placement in Crieff. Contact with [REDACTED] (together) is planned for every two months when [REDACTED] visits Dundee. Contact with [REDACTED] is planned to occur also between these meetings.

In May Mr Tarbett made an appeal against the level of his contact with William. This appeal was put aside following discussions involving Mr Tarbett's solicitor and Mr Duncan. William's contacts with his parents continue to occur once each per month, and have been in a local park or the local 'MacDonalds'. It is my observation that William seems to look forward to leaving contact with his family, but then the actual meetings tend to become less interesting for him than he anticipated.

- d There have been no changes of placement for William, though there have been some changes in the other foster children living alongside him at Mr and Mrs [REDACTED]. Mr and Mrs [REDACTED] have a particular concern regarding the need to constantly supervise William's play with younger children. Sometimes this becomes intrusive upon the way day-to-day activities would normally be arranged. Mr and Mrs [REDACTED] understand that there is a need for this level of supervision and that there is not a known timescale to this. They are very thoughtful and considerate in their approach to William, who feels well cared for by them and who does not identify himself as being 'singled out' by the close supervision. Mr and Mrs [REDACTED] wish to be able to help William to change the behaviour which underlies the need for supervision.

- e I am leaving this department shortly, Mrs Ingrid Von Arnim will become William's Social Worker. Mrs Von Arnim works in the permanence team and is also supervised by Mr Duncan.

- f There have been no changes in William's legal status since the last review.

- g There has been some normal progress in William's emotional development in so far as he will approach tasks or issues differently in accordance with his social and intellectual development. However, in some areas there appears to be no progress, causing concern to the adults responsible for William. Recently these concerns were discussed with Dr Duke and Mrs Sherrard at Child & Family Psychiatry.

The concerns stem from some specific incidents where William seems to want to encourage other (younger) children towards sexualised play. Mr and Mrs [REDACTED] have not noted any change in William's relationships, since his placement began, which suggest to them that he is making progress in shifting an interest away from sexualised play with other children.

Dr Duke and Mrs Sherrard advise that the best that can be done to help William, at this time, is to encourage his emotional attachment to the appropriate adults, and to continue to 'police' (to closely supervise) his contact with other children, whilst reinforcing to William what behaviour/play is acceptable and what not acceptable. Dr Duke and Mrs Sherrard discussed with Mrs [REDACTED] how frustrating it can be to be the carer in a situation like this where one is having to work so hard but it doesn't feel like things are moving forward.

- h There haven't been any particular changes for William which would lead to his feeling differently about his identity. It is my observation that William's feeling distanced from [REDACTED] leads him to be closer to his current foster brothers, as if they might be a substitute for his preferred living with [REDACTED].

Cont/d.....

- i The Social Work Department needs to review its family-finding procedures and aim to develop a strategy for identifying/securing long term foster placements for older children (like William) who need them.

It will be important for all of the adults involved in caring for William to give consideration to how a long term placement might be expected to work out for William, in order to help the process of identifying a suitable placement. It will be important to consider whether it is expected that William and his carers may need some independent support eg therapeutic services, respite care.

- 11 Does the current placement meet the child/young person's day to day needs as identified in the Care Plan and Placement Agreement with respect to the following?

	Yes	No		Yes	No
Health	☒	☐	Religion	☒	☐
Education	☒	☐	Language	☒	☐
Disability	☐ N/A	☐	Culture	☒	☐
Contact	☒	☐	Leisure	☒	☐
Ethnic/racial origin	☒	☐	Sexuality	☒	☐
Other, please specify Need for a permanence placement	☐	☒			

If any of these needs are not being met, please explain and indicate what further action will be taken

Social Work Department to review it's family-finding procedures specifically in relation to identifying a placement for William.

- 12 Are all the key tasks identified in the Care Plan being undertaken in this placement?

Yes ☐ No ☒

If no, please explain and indicate what further action will be taken

As at 11

- 13 Is the placement accessible from the child/young person's home, family and siblings by foot or public transport?

Yes ☐No ☒

If no, please explain how contact, if any, is going to be facilitated

Contact is supervised and arranged by the Social Work Department.

Please indicate whether the child/young person's relatives and/or carer(s) are receiving financial assistance with travelling expenses

Yes

- 14 Does the child/young person have a positive relationship with everyone in the placement, including other children/young people? Please give details

Yes. William enjoys living with Mr and Mrs [REDACTED] and with [REDACTED], and the other [REDACTED] children. The three boys (William, [REDACTED], [REDACTED]) identify as a group, giving each some 'pals' at home. William expects Mr and Mrs [REDACTED] to be in charge of him and to provide for all of his needs.

- 15 How would you describe this current placement?

Very Stable ☐Stable ☒Fragile ☐Approaching breakdown ☐

If fragile or approaching breakdown, please give further details:

- 16 If the current placement appears unsatisfactory, what alternative plans have been considered and what action will be necessary to achieve them

CONSULTATION & ASSESSMENT

This section is to be completed by the social worker before the review

17a Have you discussed what should be considered at this review with

The child/young person?

His/her mother?

His/her father?

His/her carer/residential key worker

Any other interested person?

Yes	No
☒	☐
☐	☒
☐	☒
☒	☐
☐	☒

If you have been unable to consult with any of the above, please explain why

I try to keep regularly in contact with William's mother and father regarding his care. I did not identify any specific issues for this review. Ms Robertson and Mr Tarbett are both invited to contribute to this review meeting.

17b Have you consulted with any health professionals prior to this review?

Yes ☐

No ☒

Name		Telephone	
Position			
Name		Telephone	
Position			

Have you consulted with any education professionals prior to this review?

Yes ☒

No ☐

Name	Mrs Clark	Telephone	
Position	Head of Year, Longhaugh Primary School		
Name		Telephone	
Position			

Who else have you consulted prior to this review?

Name		Telephone	
Position			
Name		Telephone	
Position			
Name		Telephone	
Position			

Have any of those in 17b been invited to this review?

Yes ☒

No ☐

If no, please give reasons

18 Date of child/young person's last school report/parents evening

Day Month 0 6 Year 1 9 9 8

Copy of recommendations attached

☒ x

19 Date of last review of the Statement of Special Educational Needs

Day Month Year

Copy of recommendations attached

☐ n/a

20 Date of last medical examination

Day Month Year

Copy of recommendations attached

☐ n/a

See Question 11a of the Care Plan. If periodic medical examinations agreed but not carried out, please state reasons:

21 List of people invited to this review

Name Ms Robertson Position MotherTick if present ☐Name Mr Tarbett Position FatherTick if present ☐Name Mr and Mrs Position Foster CarersTick if present ☐Name Mrs Russell Position Resource WorkerTick if present ☐Name Mrs Clark Position Education/Longhaugh PrimaryTick if present ☐Name Mr Duncan Position Senior Social WorkerTick if present ☐Name Mrs Petrie Position Social Work AssistantTick if present ☐Name Mrs Von Arnim Position Social WorkerTick if present ☐Name Position Tick if present ☐

22 ISSUES FOR DISCUSSION

Issues for discussion at every review

- a Have all the decisions reached at the last review been acted on?
- b If applicable, what tasks from the Assessment and Action Records remain to be completed?
- c Does the child/young person have any specific complaints about any aspect of his/her care?
- d Do/does the parent(s) have any specific complaints about any aspect of their child's care?
- e Should steps be taken to secure the discharge or variation of an existing order or requirement or should any new order or requirement be sought?
- f For how much longer is it expected that the child/young person will be looked after by the local authority?
- g Should any changes be made to the arrangements for the child/young person's health care?
- h Should any changes be made to the arrangements for the child/young person's education/employment?
- i Should any changes be made to the contact arrangements, including contact with siblings?
- j If the child/young person has little contact with adult members of his/her family, adult friends or relatives, should a volunteer visitor be appointed?
- k What arrangements should be made to prepare the child/young person for leaving care/accommodation?
- l What assistance and aftercare will the child/young person continue to need after he/she ceases to be looked after by the local authority/other agency?
- m What else still needs to happen before the plan for this child/young person can be achieved?
- n Could the child/young person now live permanently with a parent/person with parental responsibility and parental rights, relative or friend, if additional resources were provided?
- o Should a decision be made to change the long term plan for the child/young person?

Further issues for discussion not covered above

p

q

r

s

t

REVIEW OF ARRANGEMENTS

RECORD OF DISCUSSION

DATE OF REVIEW:

2 September 1998

NAME:

WILLIAM TARBETT

DOB:

09.07.91

PLACEMENT ADDRESS:

c/o Mr and Mrs [REDACTED]

Please insert this record of discussion and review decisions into the LAC7 at Page 10.

PARTICIPANTS:

Mr W Chalmers, Review Officer (Chair)
Mr P McGill, Social Worker
Mrs [REDACTED] Foster Carer
Mr D Tarbett, Father
Ms L Robertson, Mother
Mr R Duncan, Senior Social Worker
Mrs M Petrie, Social Work Assistant
Ms I Von Arnim, Social Worker
Miss P Blacklaws, Minute Taker

APOLOGIES:

Mrs H Russell, Resource Worker
Mrs Clark, Longhaugh Primary School

DISTRIBUTION:

Admin, Kirkton SWD
Ms L Cameron, Acting Service Manager, Kirkton SWD
Mr R Duncan, Senior Social Worker, Kirkton SWD
Mr P McGill, Social Worker, Kirkton SWD
Ms I Von Arnim, Social Worker, Kirkton SWD
Mrs [REDACTED] Foster Carer - Copy to go via Mrs H Russell, Resource Worker
Ms L Robertson, Mother - Copy to go via Mr P McGill, Social Worker
Mr D Tarbett, Father - Copy to go via Mr P McGill, Social Worker

RECORD OF DISCUSSION

TASKS SET AT PREVIOUS MEETING HELD ON 11.03.98

- 1 William to remain in foster care. That has continued.
- 2 Social worker and resource worker will maintain contact on a regular basis. On-going.
- 3 Social worker, senior social worker and social work assistant will be considering venues for contact. This is discussed later in the minute.
- 4 William is due to have a dental check. William attended the dentist.
- 5 It was noted that a Children's Hearing will be held on 16.03.98. The Hearing took place.
- 6 The quality of interaction during contact will be monitored. That has happened.
- 7 William to continue attending school. Contact with the school will continue by social worker and foster carer. That has happened.

PLACEMENT

Mrs [REDACTED] reported that William continues to need supervising all of the time. In his mind, he always needs to be "big and macho" and this can cause a lot of problems. However, it does seem to be very restricted to the house. Mrs [REDACTED] added that William has settled as much as he can until he gets a permanent family.

William is a light sleeper but he sleeps well, and he has a healthy appetite. He is quite physical eg playing football and both play and serious fighting.

Mrs [REDACTED] pointed out that they had had a couple of respite placements (boys) and William was talking sexually to them despite knowing that the monitor was switched on. With regard to his sexualised behaviour, it does seem William is bringing this behaviour to the fore now and is looking for those sort of contacts with other boys both younger and older. William knows that it is inappropriate and that he is not allowed to do it or other boys allowed to do it to him, and it is constantly reinforced to him what behaviours are acceptable and what is not. Social worker has also sought guidance re managing those aspects of William's behaviour from child and family psychiatry and the Bridge Project.

Mr Tarbett stated that he was not informed of William's sexualised behaviour and that social worker had been in contact with child and family psychiatry and also the Bridge Project. However, social worker pointed out that this has been discussed on various occasions with him.

With regard to the advice given by child and family psychiatry, it was really to carry on with the management programmes in place and to ensure that William is very closely supervised in his contact with other children. Social worker has discussed these matters with the school. Mrs [REDACTED] pointed out that the school have no concerns at all. It was noted that William previously would play with the younger boys at school but this has changed now and he is more into playing football with his own age group.

HEALTH

Mrs [REDACTED] advised that she feels William has a problem with his hand/eye co-ordination. This matter will be pursued with occupational therapy.

William will be due another dental appointment soon. There are no other health issues.

EDUCATION

William attends Longhaugh Primary School where there has been some progress. By the end of his Primary 2 year, William had managed to catch-up to the 'end of P1/beginning of P2' level of work. William is now in Primary 3 and is at the level of P2 work. The school feel that William will catch-up if the amount of progress continues. He receives learning support.

CONTACTContact with Mr Tarbett

The venue for contact has been changed. Mr Tarbett now has contact with William either in the park or at MacDonalds, depending on the weather. William appears to have enjoyed contact and really enjoys when [REDACTED] is present as well. He is happy to go to contact but equally as happy to leave. Contact with Mr Tarbett has improved.

Contact with Ms Robertson

Ms Robertson and William meet at Bruce Street Child and Family Centre for contact and they then decide what they want to do. Their contact is going well.

RECORD OF DISCUSSION CONTINUED

Social worker reported that William has given him the impression that he much prefers when they go out for contact and he has also noticed that his father has been more involved during the contact.

Social worker advised that there is still an issue to try to resolve in terms of planning these contacts. They have managed to get a calendar of dates so that both Ms Robertson and Mr Tarbett can plan ahead but there is a need to do the same thing in terms of what activities they will be doing. There is also a need to resolve with Mr Tarbett how they are going to decide where contact is and then confirm in time where contact will be.

Review officer suggested that, from October, Mr Tarbett meet William in MacDonalds and then decide whether or not to go out to the park depending on the weather. However, social work assistant pointed out that this would cut down on Mr Tarbett's contact with William. Mr Tarbett said that he did not mind this.

Contact with siblings

William has contact with [REDACTED] together every two months when [REDACTED] visits Dundee from his residential placement in Alnwick. Contact with [REDACTED] is planned to occur also between these meetings.

FUTURE PLANS

Social worker advised that, in his opinion, the social work department needs to review its policy and procedures towards identifying long term placements for older children. William has been identified as requiring a permanent placement since the end of 1995 and a placement has not yet been identified for him. He said that, in his view, William's care plan will not be met until a review of the policy and procedure is done.

Social worker said that there is also a need to review what we would expect the placement may achieve for William, what his needs are for a permanent placement, what needs might not be achieved, whether extra support may be required etc. This was acknowledged and noted.

Change of Social Worker

Mrs I Von Arnim will be assuming case responsibility in the next two weeks.

REVIEW DECISIONS

Identified Tasks	Responsible Person	Timescale
1 William to remain in placement with Mr and Mrs [REDACTED]	William/ Mr and Mrs [REDACTED]	On-going
2 Contact with various members of the family will continue at the present level.	All parties	On-going
3 Arrangements for contact between William and his father will take the shape of discussions agreed today.	Mr Tarbett/ Social work staff	On-going from 02.09.98
4 William will have a dental check in due course.	Mr and Mrs [REDACTED]	As date of appointment
5 Liaise with the school re William's educational progress.	Social worker/ Mr and Mrs [REDACTED]	On-going
6 Social worker to maintain contact with Mr Tarbett and Ms Robertson.	Social worker	On-going
7 Continue to seek advice as necessary from child and family psychiatry re William's sexualised behaviour.	Social worker	On-going
8 Pursue OT assessment re William's co-ordination.	Mrs [REDACTED] Mr McGill	By 30.09.98
9 Senior social worker to explore issue of permanent placement for William.	Mr R Duncan	10.02.99

- 23 Please confirm that the child/young person is aware that he/she has the right to apply for:

☐	Section 11 Order (eg residence/contact)
☐	Orders or conditions under Part II of the Children (Scotland) Act 1995 in respect of contact (if applicable)
☐	Discharge of Orders or conditions under Part II of the Children (Scotland) Act 1995 (if applicable)
☐	Criminal Injuries Compensation (if applicable)

- 24 Do the child/young person, his/her parents, carers and others all have copies of leaflets about the complaints and representations procedure in the local authority?

Yes ☐ No ☐

Who will provide such leaflets where necessary and make sure everyone understands them?

- 25 Please make a note of any further discussion/other decisions/comments not recorded above

Signed Chair



Position Review Officer

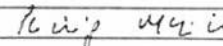
Date 7/9/98

Signed Reviewing Officer (if not chair)

Position

Date

Signed Social Worker



Position Social Worker

Date 11/9/98

Date this form completed

Day 03 Month 09 Year 1998

Date, time and venue of next review

Day 10 Month 02 Year 1999 at 11.00am am/pm

Address Kirkton Child and Family Centre

Dundee

Post Code

Telephone

ADMINISTRATION

26 Completed copies of the Review Form or, as a minimum, *The Issues for Discussion, Record of Discussion and Review Decisions* should be sent to:

Please tick boxes to show this has been done

- | | |
|--------------------------|---|
| ☐ | 1 The child/young person |
| ☐ | 2 His/her mother |
| ☐ | 3 His/her father |
| ☐ | 4 Other adult(s) with parental responsibility |
| ☐ | 5 Carer(s)/Residential Keyworker |
| ☐ | 6 Other review participants (if applicable) |

Name Position

Name Position

Name Position

☐ 7 Other persons consulted before the review (if applicable)

Name Position

Name Position

Name Position